



## HIGH COURT OF MADRAS-600 104.

### NOTIFICATION (R.O.C.No.10/2009/Comp.3)

Applications (in the prescribed format) are invited for filling up three Posts of System Officer under the e-Courts Mission Mode Project, being implemented in the State of Tamil Nadu.

#### **Educational Qualification :-**

M.C.A / B.E. / B. Tech in Computer Science or Information Technology

(or)

Master degree in Physics / Maths / Statistics / Operations Research with first class or atleast 60% marks in aggregate or equivalent grade with Post Graduate Diploma in Computer Science / Applications with first class or atleast 60% marks in aggregate or equivalent grade.

(or)

B.Sc (Computer Science/IT) /BCA/ B.Sc in Physics / Maths/ Statistics/ Operations Research / with P.G Diploma in Computer Science / Computer Applications (from a Government recognized University / Institution) with Two years of working experience

**Age Limit :** Not Exceeding 30 years as on 9th November, 2012

#### **Job Responsibilities:**

- Assisting the District and Taluk Level Project Supervision Committees in System Administration & management.
- Managing ICT infrastructure such as computers, scanners, printers, LAN, Internet Connectivity and Communication equipments (switches, routers, modems etc.,)
- Interacting with vendors for maintaining and supporting the equipments.
- Installation and maintenance of Operating System, office tools, customized applications etc.
- Assisting in training of Judicial Officers and court staff.
- Such other technology related works assigned by the High Court from time to time.

The applications should reach the **Registrar General, High Court, Madras – 600 104**, before 5.00 p.m on 9<sup>th</sup> November, 2012 and should be superscribed as :-

**“Application for the post of System Officer**

**Notification ROC.No.10 /2009-Comp3, Dated 17.10. 2012”**

**Terms & Conditions:-**

- The post carries a consolidated pay of **Rs.11,100/-p.m.** and is purely temporary. But, the tenure may be extended from time to time.
- The person appointed may be transferred to any district across the State of Tamil Nadu and the Union Territory of Puducherry, depending upon administrative exigencies.
- Incomplete applications, applications received after the due date will be summarily rejected. No further correspondence will be entertained, in this regard.
- All eligible candidates will be required to appear for the Written Test / Viva Voce **on a date to be fixed by the Registry** and the list of such candidates will be published on the website of the High Court “[www.hcmadras.tn.nic.in](http://www.hcmadras.tn.nic.in).”
- No Travelling Allowance will be paid to the Candidates appearing for the Written Test/Viva Voce.
- All further information in this regard will only be made available on the High Court’s website mentioned above. Personal appearance by candidates for any information will not be entertained.

**Date: 17.10.2012**



**REGISTRAR GENERAL**

**HIGH COURT, MADRAS**  
**APPLICATION FOR THE POST OF SYSTEM OFFICER**

1. Name of the Candidate :  
(in block letters)

2. Father's / Husband's Name :

3. Age & Date of Birth :  
(DD-MM-YYYY)  
(Attested copy of proof to be enclosed)

4. Permanent Address :

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5. Address for communication :

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6. Email id :

7. Contact Phone No. :  
(i) Mobile Number :  
(ii) Land line with STD code :  
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8. Basic Academic Qualification :  
(Under 10+2 pattern) (Attested copy of proof to be enclosed)

Affix Passport  
size Photograph  
duly attested by a  
Gazetted Officer  
(do not pin or  
staple)

Sl.No.	Particulars of Qualification	Name of the Board/University/ Institution	Year of Passing	Marks obtained	Percentage
1.	S.S.L.C. / MATRICULATION				
2.	H.S.C.				
3.	U.G. DEGREE :				
4.	P.G. DEGREE : (if any)				

9. Technical Qualifications :  
(Attested copy of proof to be enclosed)

Sl.No.	Particulars of Qualification	Name of the Board/ University/ Institution	Year of Passing	Marks obtained	Percentage
1.					
2.					

10. Details of Previous Experience :  
(Attested copy of proof to be enclosed)

Sl.No.	Name of the Organisation	Post held	Period		Brief description of duties
			From	To	
1.					
2.					

Certified that all the information furnished above by me is correct and true to the best of my knowledge and belief.

**PLACE:**  
**DATE:**

**SIGNATURE OF CANDIDATE**